

# WHITE CITY TOWNSHIP COMMUNITY COUNCIL

## White City Water Improvement District Offices

July 6<sup>th</sup>, 2016 @ 7:00 PM

### MINUTES

- Meeting called to order by Kay Dickerson, Chair, there was a quorum. No flag available for the Pledge of Allegiance.
- Council Attendees: Kay Dickerson, Christy Seiger-Webster, Jeremy Christensen, Richard Snow, Linda Price, Lenelle Sanchez and Paulina Flint.
- Council Excused: Cody Cutler
- Council Not Excused: None
- Visitors: Allan Perry
- Approval of June 1, 2016 Minutes – Motion, seconded, and approved.
- Treasurer’s report – Motion, seconded, and approved.
  - Will be closing the savings account since the bank policy has changed and fees will begin on this account. The money will be moved into the checking account.
- Unified Police Report – Attending: Detective Paula Stinson
  - Data provided by Detective Stinson: Total Calls: 136; Total Cases: 51.
  - Vehicle burglaries are up.
  - Council asked about traffic on Sego Lily at the school cross-walks. Detective Stinson will review and get back to us.
- Mayor’s Report - Attending: Greg Schultz.
  - The West Side Councils met to prioritize Greg Schultz’s work, since they hired him. SLCo Mayor’s Office says Greg is their employee and they control his work priorities. *Leave on the agenda.*
  - To waive the WCTCC elections this year due to other elections requires a bylaws change. The proposed language is attached to these minutes. All council members would have their term extended by the length of the waiver.
    - NOTICE OF AMENDMENT OF BYLAWS
  - WCTCC municipal services requested for next year to SLCo:
    - Additional street lighting along Sego Lily, Galena, Poppy, and Carnation primarily in school area but along the entire lengths would be preferred.
    - Additional sidewalks installed along Carnation near 700 East and along the north side of 9400 South and ski-connect.
- ACCT Report –
  - Cost for recycling service may begin. They are receiving too many items that are not recyclable. Example is the plastic grocery sacks. Retail stores recycle them, but individual bags will clog the recycle sorting machines.
  - The mountain accord process is re-starting to involve the public. The stated goal is to balance wilderness area protection with usage. This does not include any expansion of the wilderness area.
    - Mountain accord is studying traffic control especially parking and vehicle environmental impact.
- Emergency Preparedness – Attending: Janice Kerby
  - Add an emergency information tab to the website. *Leave on the agenda.*
  - CERT drill scheduled for September 2016.

## WHITE CITY TOWNSHIP COMMUNITY COUNCIL

- Other Business:
  - SLCo moving forward on building a trail along the old canal. They are looking at adding speed bumps on Galena Drive where the trail will cross over to Edgemont Elementary.
  - The newsletter has been mailed and should be delivered this week.
- Southeast Township Days:
  - Car show and vendor sign up is available.
  - Flyer is ready to distribute. Pick up at Paulina's house.
  - Need to apply for the health permit.
  - Need to arrange for off duty officers to assist with the car show.
  - Need to start recruiting volunteers to assist at the event.
  - Signs will go up the last week in July. Volunteers to hang signs are needed.
- Council Matters:
  - Secretary needs to go with the Treasurer to the Bank and get added to the accounts.
  - Council needs to determine if the community council will remain as an advisory board following the election of the township council.
- Meeting was adjourned at 7:40 pm.

White City Township Community Council  
Bylaw Amendment Notice  
July 6, 2016 to be adopted September 7, 2016

**Section 10** Waiver of election by Salt Lake County Council.

- a. When an election is waived for any given year by Salt Lake County Council, the next election cycle shall commence as prescribed in Article III; Section 4 of the bylaws at the next election cycle.
- b. The terms of office shall be automatically extended by 2 years to comply with Article III; Section 3.

Amended 08/06/08

## **BYLAWS OF THE WHITE CITY TOWNSHIP COMMUNITY COUNCIL**

Bylaws adopted December 1987 by direction of the White City Community Council meeting in a public hearing.

### **PREAMBLE**

Whereas, White City Township Community Council (WCTCC) is an unincorporated area(see attached map) in the southeast portion of Salt Lake County; White City Township receives its municipal services from Salt Lake County paid directly from property taxes; Salt Lake County ordinances provide for communities in unincorporated areas to form councils from which representatives can address municipal service problems to the county administration; White City Township residents desire to remain outside of incorporation with existing neighboring cities; and White City Township residents desire to have a means to influence the providers of municipal services and the public policy affecting the township; therefore, be it

Resolved, That the residents of the White City Township establish a community council to: represent the municipal service interest of the township to the providers of such services; allow the township the rights of self-determination; improve the township's image; and assist the township's residents in any manner possible,

#### **Article I – Name**

The name of this community council shall be the White City Township Community Council (WCTCC) hereafter referred to as the WCTCC.

#### **Article II - Object**

The object of the WCTCC shall be to represent the municipal service interests of the community to the providers of such services, all the community the right of self determination, improve the community' image and assist the community's residents in any manner possible.

#### **Article III – Membership**

**Section 1** WCTCC shall be that unincorporated area generally known as White City Township bounded by 9400 South on the North, 10600 South on the South to include horse properties south of 10600 South west of 1300 East, 700 East on the West, and 1300 East on the East, more specifically shown on the map attached herein. Other unincorporated areas surrounding WCTCC that are not served by a community council may request inclusion in accordance with Salt Lake County ordinances and, upon WCTCC approval, shall be included within WCTCC.

**Section 2** Any registered voter living within WCTCC shall be considered eligible to vote and may be elected or appointed a member of the WCTCC. Each person shall have only one vote in matters of voting district identity, a person's residency shall be considered before property ownership.

WHITE CITY TOWNSHIP COMMUNITY COUNCIL BYLAWS AMENDED 08/06/08 PAGE 2

#### **Section 3**

a. WCTCC shall consist of 9 members: 1 member from each of the 6 geographical areas of WCTCC and

3 members-at-large which shall be designated A, B, and C at large seats. All WCTCC members shall have equal voting privileges in all WCTCC matters.

b. The boundaries of the 6 geographical areas, hereinafter called districts, may be changed from time to time by, a two-thirds (2/3) vote of the WCTCC but shall for the present be as per the attached map.

#### **Section 4**

##### **a. Voting Date, Eligibility and Number to Elect**

(1.) Members of the WCTCC shall be elected by nonpartisan secret ballot *by a* majority vote of WCTCC registered voters voting at noticed election sites to be held on the first Tuesday after the first Monday of November and by WCTCC registered voters voting absentee according to these bylaws. WCTCC members for a district (geographical area) must be a registered voter in the district he or she is elected to represent. The at-large members must be registered voters in the WCTCC area boundaries.

##### **b. Absentee Balloting Requirements**

(1) Registered voters within WCTCC, (who expect to be unable to visit the polls) on the appointed election day, may at any time within thirty(30) days, but not less than five(5) days *prior to the date of the election*, make application in writing to the election committee chair for an absentee ballot,

(2) Any WCTCC registered voter shall be furnished an official ballot and two envelopes by either the election chair or his/her designated WCTCC member. One envelope shall be smaller than the other and be marked only with the words "OFFICIAL BALLOT". The larger envelope shall be pre-addressed to the committee chair and shall contain a space in the upper left-hand corner where the voter shall place his/her address.

(3) Upon receiving the absentee ballot, the voter shall mark it and close it in the smaller envelope marked "OFFICIAL BALLOT". This smaller envelope shall then be sealed and placed in the larger envelope and mailed to the election committee chair in time to be received prior to the dosing of the polls, on election-day.

(4) On election-day, the election committee shall open the envelopes, check off the names in the left hand corner of the large outer envelope on the master absentee ballot list, remove the envelopes marked "OFFICIAL BALLOT" and deposit them in the official ballot box. No registered voter shall be permitted to vote in person at the election, unless they have first returned the absentee ballot unmarked to the election committee.

##### **c. Election Officer**

(1) At least sixty (60) days prior to an election, the community council chair shall appoint one community council member or designee, who is not standing for re-election, to serve as an election officer for the year in which a community council election is conducted and the chair shall inform the county community council liaison, in writing, of the appointment which is to include the

WHITE CITY TOWNSHIP COMMUNITY COUNCIL BYLAWS AMENDED 08/06/08 PAGE 3

election officer's name, address and telephone number,. That election officer may solicit the assistance of community council members or other persons not standing for re-election to serve as his/her elections committee.

(2) The election officer upon appointment; shall accept written applications for candidacy for the council

and shall acknowledge receipt and acceptance of candidates within five (5) working days of receipt. Applications shall be accepted from this time until the second Thursday of the following month. At the regular monthly meeting in the month before the election, the election officer shall report on the applications received.

(3) Within seven (7) days after the election, the election officer will prepare an official declaration of election results, including total votes cast for each candidate and shall report the election results at a scheduled WCTCC canvass meeting.

#### **d. Notices and Flyers**

1) Notices and flyers shall be prepared, posted and published in advance of any community council election to adequately inform the registered voters of the election process. At least thirty (30) days prior to an election, the community council shall provide notice of the election. The notice shall be posted in at least one prominent place in each voting district in the community council area and forwarded to the community council's liaison. Notices shall include the date, time and polling place locations for the community council election. Notices of the election shall be published in a newspaper of general circulation at least two weeks before election day, as per Salt Lake County Ordinance by the Association of Community Councils Together.

#### **e. Ballots**

(1) WCTCC shall prepare a sufficient number of ballots listing candidates for WCTCC offices. candidates shall be listed in alphabetical order by last name and the ballot shall contain only the names of the candidates whose applications were received by the election officer as per the deadlines established in parenthesis (2) under c. election officer. No titles or indication of incumbency shall appear on the ballot.

#### **f. Voting Regulations**

(1) WCTCC shall put in place and enforce appropriated regulations to ensure the secrecy and security of the voting process, to include providing for a secret balloting process, secure ballot boxes and orderly vote tabulation process supervised by the election officer. No proxy shall be permitted.

**Section 5** The term of office of the WCTCC members shall be four (4) years commencing with the 2008 election year to cause future elections to occur every even numbered year to come into compliance with the Salt Lake County Community Council ordinance. The members elected in 2007 shall stand for election in 2010 in order to move to a four year cycle.

**Section 6** Elections for WCTCC members shall be in accordance with the following sub-paragraphs:

**a.** WCTCC members for districts 1, 3 and 5 and two (2) of the at-large council member seats A and B shall be elected beginning in 2010.

WHITE CITY TOWNSHIP COMMUNITY COUNCIL BYLAWS AMENDED 08/06/08 PAGE 4

**b.** WCTCC members for districts 2, 4, 6 and one (1) of the at-large council member seat C, shall be elected beginning in 2008.

**Section 7** Any member of the WCTCC may resign from membership by submitting a letter of resignation to the secretary.

**Section 8** When a WCTCC member resigns or is removed from the council, the WCTCC may replace the member by appointment. The vacancy shall be filled by a majority vote at the next regular scheduled meeting of the WCTCC. The replacement shall be a registered voter of the WCTCC area for the seat vacated and shall serve for the remainder of the unexpired term.

**Section 9** Removal of a WCTCC member shall be for cause as follows: The WCTCC removes one of its members, upon a, three-fourths vote.

- a. When a member of the WCTCC is: guilty of malfeasance in office, convicted of a felony or convicted of a misdemeanor of moral turpitude. The member shall be removed by the WCTCC.
- b. When a member has been absent from three (3) consecutive regular meetings without excuse, the member's resignation may be requested. A member whose resignation is requested has 2 weeks to resign and/or respond in writing as to why he/she should remain on the WCTCC. Upon receipt of such a letter, the WCTCC shall vote to remove the member.
- c. Any member missing one-half (1/2) of the regular meetings; of the WCTCC in any one (1) year unless on official WCTCC business shall be treated as having been requested to submit his/her resignation from the WCTCC.

**Section 10** Waiver of election by Salt Lake County Council.

- a. When an election is waived for any given year by Salt Lake County Council, the next election cycle shall commence as prescribed in Article III; Section 4 of the bylaws at the next election cycle.
- b. The terms of office shall be automatically extended by 2 years to comply with Article III; Section 3.

#### **Article IV - Financial Administration**

**Section 1** The WCTCC is organized for the benefit of the WCT and as such, is to be operated as a non-profit entity. WCTCC member, WCTCC committee members and all participants in the WCTCC activities, are to be volunteers without pay for their services.

**Section 2** Financing of the WCTCC will be *from* voluntary donations and fund-raising activities appropriate to the nature and purposes of the WCTCC. Funds may be solicited and accepted from Salt Lake County. Requests for funding must be made in accordance with the Salt Lake County Community Council Ordinance.

#### **Section 3**

- a. The fiscal year of the WCTCC shall be January 1 through December 31. The financial records of the WCTCC shall be reviewed annually by a qualified individual outside of the WCTCC. Such annual review shall determine that all disbursements were made in accordance with the bylaws of the WCTCC.

**WHITE CITY TOWNSHIP COMMUNITY COUNCIL BYLAWS AMENDED 08/06/08 PAGE 5**

- b. Within ninety (90) days following the close of WCTCC's fiscal year (December 31), a detailed financial statement outlining revenues and expenditures of the funds received from Salt Lake County, shall be filed with the county council in accordance with Salt Lake County Auditor's rules and regulations.
- c. Committee finance chairs shall keep the financial records of fund-raising activities and report to the WCTCC at the close of the fiscal year.

#### **Section 4**

- a. No part of the net earnings of WCTCC shall inure to the benefit of, or be distributable to, its members,

officers, or other private persons, except that the WCTCC shall be authorized and empowered to pay reasonable expenses made out-of-pocket for the benefit of the WCTCC. The WCTCC may make payments and distribution in accordance to these bylaws to promote the purposes of the WCTCC. The WCTCC shall engage only persons' services for compensation who are legally engaged in a business the same as the services to be performed. The services of WCTCC members or officers may not be engaged for compensation by WCTCC.

**b.** The WCTCC shall not participate financially or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

## Article V - Officers

**Section 1** The officers of the WCTCC shall serve for a term of one (1) year, and shall consist of the chair, vice chair, secretary and treasurer. The officers shall constitute an executive committee and have the power to act in emergencies between meetings if WCTCC is not able to have an emergency meeting with a quorum present.

**Section 2** The officers shall be elected by their fellow members at the annual meeting. The annual meeting is the regular meeting held in December of each year and shall be preceded by the election of WCTCC members.

**Section 3** Any duly elected or appointed member of the WCTCC may nominate himself or herself or another member, for any executive office. The nominee receiving the greatest number of votes for each office shall be installed, unless he or she with-draws prior to installation. No officer shall serve more than two (2) consecutive terms in the same office. Those placed in nomination must be in attendance. There must be a quorum present to conduct this election. It is desirable that any member being nominated to hold an executive office have a desire to hold that office and be able to devote the necessary time to its proper execution.

**Section 4** The outgoing executive officers shall be in charge of the annual meeting. The chair shall present the annual report, and announce the results of the November elections for WCTCC membership. He or She shall conduct the elections of the executive officers for the newly elected and continuing White City Township Community Council and provide a list of all WCTCC members holding office as of January 1, to the county's community council liaison no later than December 15.

**Section 5** The chair of the outgoing executive committee (after the *new officers* are elected), shall direct: the outgoing treasurer to turn over the WCTCC books and the treasury to the new treasurer

WHITE CITY TOWNSHIP COMMUNITY COUNCIL BYLAWS AMENDED 08/06/008 PAGE 6

once the annual audit of the books has been completed by an independent auditor, the outgoing secretary to turn over WCTCC records and documents to the new secretary, the outgoing vice chair to turn over the WCTCC bylaws, the WCTCC copy of Robert's Rules of Order Newly Revised and other documents/papers pertaining to the office, to the new vice chair. The chair shall officially call for adjournment of the WCTCC for that fiscal year. Upon adjournment, the gavel shall be handed to the new chair and the new chair shall call the first meeting of the new fiscal year to order.

**Section 6** Any vacancy in the executive offices shall be filled as provided in Section 3 of this article. The authority and records of the office shall be passed on by the highest ranking executive officer remaining.

**Section 7** The chair shall have all duties as are usually imposed upon this office and as required by the bylaws and the adopted parliamentary authority. The chair shall preside at all WCTCC meetings. The chair shall call for a report from each WCTCC member at each meeting and shall present the WCTCC 's annual report at the final meeting of the WCTCC 's fiscal year.

**Section 8** The vice chair shall perform duties usually imposed upon this office and duties as required by the bylaws and the adopted parliamentary authority. The vice chair shall perform other duties as required by the chair and shall act as the chair in WCTCC's meetings in the absence of the chair. The vice chair shall be the WCTCC's parliamentarian, interpreting the bylaws and applying the rules of procedure and the parliamentary authority.

**Section 9** The secretary shall convene all meetings in the absence of the chair and vice chair and conduct an election of a chair pro tem. The secretary shall keep complete and accurate minutes of all proceedings of the WCTCC and executive officers. The actual recording or preparation of the minutes or documents shall be under the secretary's supervision; the secretary remains responsible for the correctness of all minutes and documentation. The secretary shall have charge of the records, reports, and archives of the WCTCC. The secretary shall: conduct the official correspondence; attest documents; notify the members of all regular and special meetings; and, perform all other duties that are usual to the office and/or as may be required by the chair or the parliamentary authority. The secretary under the direction of the chair shall prepare the annual report for presentation; all committee and financial reports shall be incorporated within the annual report.

**Section 10** The treasurer shall have all the duties as are usually imposed on this office and as required by the parliamentary authority. The treasurer shall collect all monies due the WCTCC and shall disburse money only upon the direction of the chair after approval by the WCTCC. Money shall be disbursed by check only. All checks shall be signed by any two members of the executive board. Monthly, the treasurer shall submit a report of all transactions and activities for the preceding month to the WCTCC only to be waived by motion and vote of the council. At the end of each fiscal year, the treasurer shall furnish a written report to the chair, giving a complete accounting for the office for the year. This report shall become part of the chair's annual report.

## **Article VI - Meetings and Confidential Records**

**Section 1** Each meeting of the WCTCC may be opened with a prayer and/or Pledge of Allegiance to the Flag of the United States of America and/or any other activity the WCTCC determines appropriate.

### **WHITE CITY TOWNSHIP COMMUNITY COUNCIL BYLAWS AMENDED 08/06/08 PAGE 7**

**Section 2** The WCTCC 's regular meeting shall be held once a month on a set day and time in such a manner as to promote the most attendance by the WCTCC 's residents and interested parties. The meeting is open to the public for the purpose of performing it's duties as per Salt Lake County's Community Council ordinance. Public notice of each meeting as per ordinance shall be made in a manner determined by the chair to be effective and reasonable. Business meetings for the purpose of conducting the business of the WCTCC nonprofit shall comply with the WCTCC bylaws.

**Section 3** Special meetings may be called by the chair or a majority of the members of WCTCC provided that each member has had 24 hours notice by the secretary and/or chair of the WCTCC. Any member of the WCTCC or a committee chair may make a request of the chair for a special meeting to be called. If a majority of the WCTCC calls a special meeting, their decision shall be made known to the secretary, who will then notify the WCTCC as per the bylaws.

**Section 4** Any person wishing to be heard from the floor will be recognized by the chair and given ample time to express his or her views, provided he or she has requested recognition from the chair. If time is available, anyone can be recognized from the floor without prior request. Any group requesting time shall be represented by an appointed spokesperson. In all cases the subjects discussed must concern community and WCTCC business. The chair shall have wide latitude in these discussions but not allow individuals or groups to engage in personal arguments or intra-organizational arguments. If this should occur, the person or persons shall be declared out of order and the floor cleared. The chair shall conduct the meetings in accordance with the parliamentary authority.

**Section 5** A quorum consists of a majority of the members of the WCTCC. A quorum must be present at any meeting in order to transact WCTCC business.

**Section 6** Confidential or private information may be reported to the WCTCC, however, such information may not become matters of public record or public knowledge. The chair shall determine how confidential or private information is to be reported to the WCTCC and if a record shall be kept of such information. The secretary shall maintain confidential records of the WCTCC in accordance with governing statutes, i.e. Privacy of Information Act. Applicable state and federal regulations shall govern the interpretation of the terms confidential and private. All officers, WCTCC members and committee chairs shall comply with the intent of statutes and regulations regarding the privacy of information.

#### **Article VII - Committees**

**Section 1** There may be appointed yearly two (2) representatives to the Association of Community Councils Together (ACCT) who shall be required to attend all ACCT meetings and functions. Alternates may be appointed to attend the ACCT meetings and functions and vote in their absence.

**Section 2** There may be established advisory committees to assist the executive officers of the WCTCC as needed. These may include, but shall not be limited to the following: (1) Planning and Zoning, (2) Schools, (3) Health and Welfare, (4) Publicity, (5) Public Safety, (6) Finance, (7) Parks & Recreation, (8) Library, and (9) Community Involvement.

**Section 3** Each committee chair may be appointed to office by the WCTCC. The WCTCC may take into consideration each individual's desires and abilities when making these appointments.

#### **WHITE CITY TOWNSHIP COMMUNITY COUNCIL BYLAWS AMENDED 08/06/08 PAGE 8**

Each committee chair may be in charge of his or her respective committee and responsible for all duties of his or her committee.

**Section 4** Each committee chair may attend state, local government, business, civic group and other organization meetings which are part of the respective advisory committee's objectives or appoint a representative to attend. The committee chair shall report to the WCTCC regarding these meetings. Each committee chair shall make every effort to coordinate the activities of his or her committee with the activities of any other group interested in promoting the objectives of common interest with his or her committee or the WCTCC. Every effort will be made to avoid conflicting and/or duplicating efforts between committees or other interested groups.

**Section 5** The objectives of each advisory committee chair are as follows:

a. The PLANNING and ZONING chair may: study and initiate methods and projects to beautify the community and its property; encourage agricultural, commercial and industrial activities consistent with the governing laws and WCTCC 's interests; and, mediate differences between groups regarding activities. This committee chair and the WCTCC chair (or their appointed substitutes are designated by Salt Lake County ordinance to attend and represent the WCTCC before the Salt Lake County Planning Commission.

b. The SCHOOLS chair shall: be a liaison between the school district and the community to facilitate keeping the community informed of developing issues of concern and the furtherance of needed programs to enhance the well being of the children, parents and educators within the WCTCC area.

c. The HEALTH and WELFARE chair may: determine the needs of the WCTCC and its residents, in relation to health, safety, welfare, sanitation and flood control whenever necessary for the wellbeing of the community.

d. The PUBLIC RELATIONS chair may: publicize all activities, actions and findings of the WCTCC when the chair feels it is necessary, assists other committees and members of the WCTCC in their public relations work.

e. The PUBLIC SAFETY chair may: communicate with all public safety agencies and officials to bring their attention to the needs of the WCTCC; to develop and promote projects for the betterment of the public safety in the WCTCC area.

f. The PARKS and RECREATION chair may: coordinate all activities of WCTCC area community recreation, develop and promote projects for the betterment of the WCTCC. Solicit Salt Lake County Parks and Recreation's involvement to meet the needs of the WCTCC. To seek funding, for recreation upgrades and capital expenditures, within and around the WCTCC area.

g. The LIBRARY chair may: be concerned with the WCTCC 's be concerned with the WCTCC's interest in and participation with library programs.

h. The COMMUNITY INVOLVEMENT chair may: inspire community involvement and seek volunteers to help better affect completion of projects on various committees, keep in touch with WCTCC to get a calendar of events, make an outline of community needs and seek projects necessary

WHITE CITY TOWNSHIP COMMUNITY COUNCIL BYLAW'S AMENDED 08/06/08 PAGE 9

to upgrade the quality of life within WCTCC to present to WCTCC for approval at a regularly scheduled meeting, and if approved, organize such projects by setting up committees to bring the projects through the completion stages.

**Section 6** Each committee chair shall submit a report of information and activities of his/her office affecting the community as needed and/or upon request of the chair for entry into the WCTCC 's meeting minutes.

**Section 7** Each committee chair shall submit a written annual report to the secretary one month in advance of the WCTCC's Annual Report, so that it may be incorporated in the annual report.

**Section 8** WCTCC 's committee chairs may be asked to perform any other duties required of them by the chair or executive officers, even though not covered by the committee s objectives and/or committee chair's duties.

**Section 9** Each committee chair may recruit help from any member of the WCTCC in order to better perform their duties, however, none of these committee members shall have voting rights on the WCTCC. They shall function as committee members to facilitate their committee functions. These committee members can in no way obligate the committee chair, the executive officers or the WCTCC.

**Section 10** Other committees and their duties may be established as needed by the WCTCC. Any committee may be temporarily or permanently deactivated by the WCTCC as per Article VII; Section 3.

### **Article VIII - Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order Newly Revised (RONR) shall govern the WCTCC in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order WCTCC may adopt.

### **Article IX - Amendments**

**Section 1** These bylaws shall be amended by a two thirds (2/3) or more affirmative vote of the WCTCC membership.

**Section 2** Any WCTCC member may propose amendments to these bylaws. Any proposed amendment to these bylaws shall be submitted to the secretary, who will be responsible to have a copy mailed or delivered to every WCTCC member at least 30 days prior to the meeting at which it is to be considered.

Amendments Approved: \_\_\_\_\_.

Signed: \_\_\_\_\_  
Chair